

GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE

F. No. 16-1/2022-GS

Islamabad the 30th Aug, 2022.

TENDER NOTICE NO. 01/2022-23

INVITATION TO BID FOR PURCHASE OF STATIONERY, PAPERS, MISCELLANEOUS & ELECTRIC ITEMS AND TONERS FOR COMPUTER PRINTERS/ PHOTOCOPIER/FAX MACHINE ETC. FOR STI DURING FINANCIAL YEAR 2022-23.

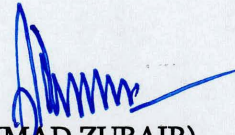
Secretariat Training Institute (STI) intends to invite sealed bids for supply of Stationery, Papers, Miscellaneous & Electric items and Toners for Computer printers/ Fax Machines/Photocopiers and of Data-card Printer SD160 during financial year 2022-23 **in pursuance of rule 36(a) of PPRA Rules 2004 i.e. single stage- one envelope procedure.**

2. Bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc., are available at the office of Deputy Director (G.S.), Secretariat Training Institute, Plot No.7, Sector H-9, Islamabad which may be obtained at a Price Rs.1000/- on any working day during office hours, as provided under Rule 23(5) of PPRA Rules, 2004.

3. The bids, duly accompanied with prescribed bid security and prepared in accordance with the instructions as per bidding documents, must reach at Secretariat Training Institute, Plot No.7, Sector H-9, Islamabad on or before **15-09-2022 by 11.00 a.m.** where bids will be opened **the same day at 11.30 a.m.** in the presence of bidders or their representatives, who choose to be present.

4. This advertisement is available on PPRA website at www.ppra.org.pk, www.establishment.gov.pk and www.sti.gov.pk.

5. STI reserves right to reject all bids or proposals at any time prior to acceptance as provided under Rule 33 of PPRA Rules, 2004.


(MUHAMMAD ZUBAIR)
Deputy Director (G.S.)

**GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE**

Subject: **BIDDING DOCUMENTS /INSTRUCTIONS TO THE BIDDERS IN RESPECT OF STI'S TENDER NOTICE NO 01/2022-23 DATED 15-09-2022 FOR PURCHASE OF STATIONERY, PAPERS, MISCELLANEOUS & ELECTRIC ITEMS AND TONERS FOR COMPUTER PRINTERS/ PHOTOCOPIER/FAX MACHINE ETC. FOR STI DURING FINANCIAL YEAR 2022-23.**

1. **INTRODUCTION:** Secretariat Training Institute (STI) intends to invite sealed bids for supply of Stationery, Papers, Miscellaneous & Electric items and Toners for Computer printers/ Fax Machines/Photocopiers and Data-card Printer SD160 during financial year 2022-23 **in pursuance of rule 36(a) of PPRA Rules 2004 i.e. single stage- one envelope procedure.**
 - 1.1 **SOURCE OF FUNDING:** Regular budget of STI for the year 2022-23.
 - 1.2 **SCOPE OF WORK:** Details showing estimated requirement of each item (BOQs) Are annexed (Annex-I-V).
2. **ELIGIBILITY OF BIDDERS:** In addition to the bidding criteria as laid down in clause 5 of this bidding document; standard terms and conditions, inter alia, shall be as under:-
 - 2.1 The Bidder is registered with FBR for the purpose of Income Tax and Sale Tax. Certificate of Registration shall be provided.
 - 2.2 Bidder has a valid vendor Number issued by AGPR.
 - 2.3 The Bidder has never been black listed from any Govt. Organization. A certificate to this effect shall be provided.
 - 2.4 The bidders are experienced in supply of stationery, papers, miscellaneous & electric items and toners for computer printers/ photocopier/fax machine etc.
 - 2.5 **In case of supply toners bidders have to provide a certificate of authorized dealership/Partnership of the requisite brand of toners.**
3. **GENERAL INFORMATION:** Bidders shall produce general information regarding their business along with bids as follows:-
 - 3.1 Firm's Name and Address
 - 3.2 Complete present mailing address, bank account number & vendor number (If issued already).
 - 3.3 Year of establishment in Pakistan.
 - 3.4 Company's Status i.e. Manufacture if authorized dealer etc.
4. **FORM OF BID(S):** The form, language and other requisites of bids shall be as follows:
 - 4.1 The bid(s) shall be in the form of sealed envelope(s) addressed to Deputy Director (G.S) Secretariat Training Institute (STI), Plot # 7, Sector H-9, Islamabad.
 - 4.2 Bid related documents or correspondence may be made in English (preferable) or in Urdu.
 - 4.3 The bid(s) should be Printed letter head of the firm as covering letter. All Pages of the bid should be initialed/ signed and shall bear official seal of the person authorized to sign/endorse. The format as given in the BOQ should be followed if separate page is printed for bid(s). Original BOQ should be followed if separate page is printed for bid(s) Original BOQ form may also be used for indicating price in legible hand writing.

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5. **METHOD OF PROCUREMENT:** Open competitive bidding As per Rule 36(a) of PPRA Rules, 2004 i.e., Single stage – one envelope procedure.
6. **SUBMISSION OF BID:** The bid shall be in a sealed package or packages in such a manner that contents are fully and cannot be known until opened.
7. **OPENING OF BIDS:**
- 7.1 No bid shall be allowed to be modified, altered or withdrawn after opening of the bid(s).
Clarifications (if any) shall follow Rule 31 of PPRA Rules 2004.
- 7.2 The Purchase Committee will respond to any verbal observation raised by the bidders on the spot.
8. **EVALUATION OF BID:** The purchase committee shall evaluate all the bids in the light of criteria laid down as per bidding documents.
9. **AMENDMENT OF EVALUATION REPORT:** The evaluation report of bids made in the light of criteria laid down as per bidding documents shall be announced as provided under Rule 35 of PRA 2004, before approval of the final recommendations by the competent authority.
10. **CLARIFIATION OF BIDS:**
- 10.1 No. bid
- 10.2 **The price shall be clearly written/typed inclusive of all taxes in a firm and final manner leaving no ambiguity, on the provided Annexure I-V with the bidding documents.**
- 10.3 The price must include GST/ other taxes, duties and delivery charges as & if applicable.
- 10.4 The bidders shall be deemed to have obtained all related information as to requirement thereto which may affect the bid price.
11. **BID SECURITY:**
- 11.1 The bidder shall furnish a bid security @ 5% of total bid price in the form of bank draft, or deposit at call, issued by the Scheduled Bank of Pakistan in favour of DDO, Secretariat Training Institute (STI).
- 11.2 Any bid not accompanied by the bid security shall be rejected.
- 11.3 Bid security shall be returned upon award of contract to the successful bidder or on expiry of the validity of bid security, whichever is earlier.
- 11.4 **The successful bidder shall be required to deposit a performance guarantee equal to 5% of the contract amount, which shall be returned subject to satisfactory completion of contract agreement.**
- 11.5 The bid security shall be forfeited if:-
- The Bidder withdraws the bid during the period of bid validity.
 - The bidder does not accept correction of bid price.
 - The bidder fails to furnish required performance guarantee or sign the contract agreement.
 - The bidder fails to provide services required in time.
12. **AMENDMENT IN THE BIDDING DOCUMENTS:**
- 12.1 STI may, at any time prior to the deadline for submission of bids, modify or amend the bidding documents by issuing addendum for any reason, as provided under Rule 23(3) of PPRA Rules,2004.
- 12.2 STI may, at its discretion, extend the deadline for submission of bids; as provided under Rule 27 of PPRA Rules, 2004.

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13. RESPONSIVENESS OF THE BIDS:

A bid shall be considered as non-responsive for not being generally in order if:

- 13.1 The bid is not found accompanied with required bid security.
- 13.2 The bid is not valid till required period.
- 13.3 The bid prices is not inclusive of all taxes, duties etc.
- 13.4 The supply period is not within specified time lines.
- 13.5 The bid is not accompanied with requisite experience /Office /Shop /NTN/ GST registration No. etc.
- 13.6 The bid is found to be in contravention of any clause of bidding documents

14. CLARIFICATION OF BIDDING DOCUMENTS: Interested bidder(s) requiring any clarification(s) regarding tender documents may send a request in writing addressed to Deputy Director (G.S), STI, Plot#7, Sector H-9, Islamabad on any working day during office hours before last date for submission of bids.

15. COST OF BIDDING:

The bidder shall bear all costs associated with preparation and submission of bid(s).

16. SUPPLY SCHEDULE:

Within 07 days of receipt of work order from STI.

17. WARRANTY:

Supplied items should contain warranty of appropriate period.

18. ENTRY INTO FORCE OF PERORMANCE CONTRACT/AGREEMENT:

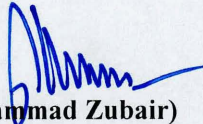
As provided vide Rule 44 of PPRA Rules, 2004.

19. RIGHTS RESERVED:

As provided under Rule 33(1) of PPRA Rules, 2004, STI reserves the right to reject all bids or proposals at any time prior to acceptance of a bid or proposal. It may, upon request from any bidder who submitted bid or proposal, communicate grounds of rejection of all bids or proposals but is not required to justify those grounds.

20. REDRESSAL OF GRIEVANCES:

As provided under Rule 48 of PPRA Rules, 2004.


(Muhammad Zubair)
Deputy Director (GS)

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Annex-I

LIST OF STATIONERY ITEMS FOR FINANCIAL YEAR 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
1	Ball Point	Dollar Gel Pen 0.7 or equivalent	Per Pkt	50	
2		Uniball or equivalent	Per Pkt	25	
3		Signo or equivalent	Per Pkt	25	
4		PIANO,Dollar Clipper, Point Pen or equivalent	Per Pkt	200	
5	Binding Cover	Plastic sheet, superior quality (rate per pkt)	Per Pkt	2	
6	Binding Tapes	size 2-1/2 inches,wide roll,	Per Roll	24	
7	Dak Book/ Peon Book	50 Pages	Per Book	24	
8	Draft Pad (Large)	100 Leaves	Per Pad	12	
9	Draft Pad (Small)	100 Leaves	"	24	
10	Envelope	White, Superior Quality (9x4)	100 Per Envelop	1	
11		SE-6 Brown	50 Per Envelop	50	
12		SE-8 Brown	50 Per Envelop	50	
13	Eraser	Bahadur, large size	Per unit	60	
14		Pelikan or equivalent	per unit	60	
15	File Board,	(size 10x14.5) with Flapper	Per Board	500	
16	File Folder	Plastic made, with clip, superior quality. (As per sample in STI.)	Per unit	60	
17	Grip File	Plastic made, with clip,superior quality.	Per unit	12	
18	Gum Bottle	Dollar,Crystal, 142 gram	Per Bottle	24	
19	Gum Stick	Dollar, 21g	Per Stick	48	
20		UHU, 21g,	Per Stick	48	
21	Highlighter	Pelikan	Per Unit	48	
22		Dollar, different colours,	Per Unit	48	
23	Ink	60ml, Dollar, Blue, Black,Red	Per Bottle	12	
24	Led Pencil	Gold Fish, Superior Quality	Per Pkt	60	
25		Tiger, Indus Pencils	Per Pkt	60	
26	Marker	Dollar,Different Colours (Eraseable, Magi Board)	Per Unit	60	
27		Snow man,Different Colours(Eraseable, Magi	Per Unit	60	



LIST OF STATIONERY ITEMS FOR FINANCIAL YEAR 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST	
28	Movement Register	Standard size, Tayaba,	Per Register	6		
29	Note Sheet Pad, White	Legal Size, 80 leaves per pad, superior quality,	Per Pad	100		
30	Paper Clip	Superior Quality,	Per Box (small)	100		
31	Paper Pin	Elephant	Per Box (small)	60		
32	Postid Pad	Size 7.6 cm, 3x3 inches, 100 sheets (different colours)	Per Pkt (Small)	24		
33	Punch Machine	Superior Quality, Single hole	Per Unit	12		
34	Ruled Register	No.16, Superior Imported quality. (minimum 200 pages)	Per Register	30		
35	Repair Register	Superior quality,(minimum 200 pages)	Per Register	6		
36	Scale Steel	Superior Quality, standard size	Per Unit	24		
37	Scotch Tape	Size 2 inch, Superior Quality,	Per Unit	60		
38	Sharpener	Bahadur	Per unit	240		
39	Stapler remover	Superior Quality	Per Unit	12		
40	Short Hand Pencil	Gold Fish, Superior Quality	Per Pkt	2		
41	Shorthand book	Superior Quality	Per Unit	12		
42	Slip Jar,Rack	Plastic	Per Jar	3		
43	Spirals	8mm (Plastic made)	Per Dozen	3		
44		10mm (Plastic made)	"	3		
45		12mm (Plastic made)	"	3		
46		14mm (Plastic made)	"	3		
47		8mm (Ring ,metal made)	Per Dozen	3		
48		10mm (Ring ,metal made)	"	3		
49		12mm (Ring ,metal made)	"	3		
50		14mm (Ring ,metal made)	"	3		
51		Stamp Pad	Dollar	Per Unit	24	
52		Stamp Pad Ink	Dollar	Per Pad	12	
53	Staple pin	Size 23,10 Dollar	Per Box (small)	60		
54		Size 23,17 Dollar	"	6		
55		Size 23,13 Dollar	"	6		
56		Size 23,15Dollar	"	6		
57		Size 24,6 Dollar	"	200		



LIST OF STATIONERY ITEMS FOR FINANCIAL YEAR 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
58	Stappler Machine	Medium size,HD-50,50R, MAX, Japan	Per Unit	48	
59	Table Set	Marble, 9 Pieces	Per Set	2	
60	Table planner	Superior Quality	Per Unit	2	
61	Tag	Cotton, (100Nos. in one pkt)	Per Pkt	60	
62	White Fluid	Dollar	"	60	
63		Pelikan	"	60	
Total Impact					



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LIST OF PAPERS FOR FINANCIAL YEAR 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
2	Computer Paper	A-4 Size, 80 gram, 210x297 mm, 500 sheets, AA	Per Pkt	200	
3	Computer Paper	Paper one, Size, 80 gram, 210x297 mm, 500 sheets	"	200	
4	Computer Paper	Navigator Size, 80 gram, 210x297 mm, 500 sheets	"	200	
5	Summary Paper	F4 Size, 80 gram, 216x330 mm, 500 sheets AA, imported	"	10	
6	Computer Paper	70 gram, 500 sheets, imported, legal size copymate	"	10	
7	Computer Paper	70 gram, 500 sheets, imported, A-4 size copymate	"	10	
8	Photo Paper	For Photograph printing, imported 50 sheets.	Per Pkt	1	
9	Colour Paper	A-4 Size, Different Colours, superior quality, Pkt of 100 sheets.	"	10	
10	Lamination Paper	A-4 size, Imported	Per pkt (1pkt= 100 sheets)	1	
11	Lamination Paper	Degree Size, Imported	"	1	
12	Lamination Paper	ID Card size Imported	"	1	
				Total Impact	



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LIST OF MCELLANEOUS BRANDS OF TONERS FOR F.Y. 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
1	Toner (Original)	For Printer HP-1200	Nos.	2	
2		For Printer HP-1300	Nos.	3	
3		For Printer HP-1320	Nos.	10	
4		For Printer HP-2015	Nos.	6	
5		For Printer HP-2035, Hp-2055	Nos.	8	
7		For Printer HP 252 N colour toner set	Nos.	1	
8		For Printer HP P 3015 d	Nos.	2	
9		For Printer HP p1102w	Nos.	12	
10		For Printer HP pro M402 DN	Nos.	6	
12		Toner for photocopier (Original)	For Photocopier Sindho(601-602)	Nos.	12
13	Toner for fax machine	Panasonic, Model 542	Nos.	2	
14	(Original)	Panasonic KX FL 422	Nos.	2	
Total impact:					

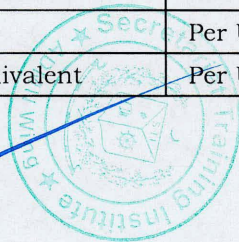


F.No.16-2/2022 GS
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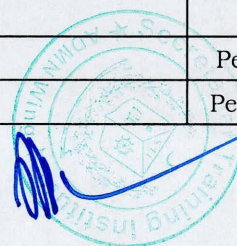
LIST OF MISCELLANEOUS ITEMS FOR F.Y. 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
1	Acid	Toilet cleaner, Sweep,	Per Bottle	120	
2	Air Freshener with bottle	Automatic Dispenser, Delux etc	Per unit	6	
3	Air Freshener	Air wick, Cool Linen & White Lilac Air Freshner 250m	Per Jar	24	
4		Charm Air, Freshener real havoc	"	24	
5		Cobra, Superior quality	"	24	
6	Broom	Coconut	Per Kg	48	
7		Phool	Per unit	36	
8	Brush	for Toilet use, Superior quality	"	24	
9	Bucket	Pure Plastic, transparent, 15 liters	"	12	
10	Blender	Superior Quality, Heavy Duty	Per Unit	1	
11	Brass spindle	for c.p. bib cock size 1/2 inch, Super Asia	Per Unit	24	
12		for concealed stop cock, size 1/2 inch, Super Asia.	Per Unit	20	
13	Brass screw	for spindle	Per Pkt.	1	
14	Bib cock	Brass , 1/2 "	Per Unit	48	
15		CP double (bib cock) 1/2 inches.	"	12	
16	Ball	For table tennis	Per Unit	24	
17		For Cricket, Tennis Ball	Per Unit	2	
18		For Snooker Table, different Colours	Per lot	12	
19	Bat	Cricket Bat, for tennis ball, superior quality	Per Unit	1	
20	Calculator	12 Digits, Casio Mj-120 original	"	6	
21		12 Digits, Casio DJ-120T original	"	3	
22	Cell	CMOS cell for computer	"	48	
23		Small AAA, Sony, Toshiba	"	48	
24		Small AA, Sony, Toshiba	"	48	
25		Small C/D size, Sony, Toshiba	"	2	
26	Coolant Water	ZIC, Osaka, For generator, Bottle of one litter	"	6	
27	Cotton Cloth	for keeping loaf (size 1.5 x 1.5 or standard size)	"	2	
28	Detol	100 ml	"	6	
29	Door Lock	Handle Lock, Superior quality	"	6	
30		Round Shape, superior quality	"	6	
31	Drawers lock	808, Small, superior quality	per unit	6	
32		808, large, superior quality	"	6	
33	Dust Bin	plastic made, superior quality	"	24	
34	Duster	Cotton, yellow	"	500	
35		for white board	"	12	
36	Door Closer	Ryobi/New Star	Per Unit	6	
37	Dessert Spoon	Stainless steel, for soup, rice etc.	Per Unit	48	
38	Fry Pan	large size, silver steel	Per Unit	2	
39	Food Processor	Philips/Kenwood/Hiar equivalent	Per Unit	1	

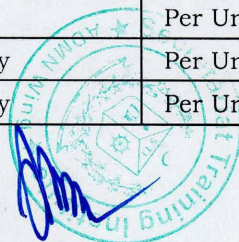
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S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
40	Hand Bags	Hand bags, superior quality, with min. four pockets, for keeping laptop and files/notes.	Nos	70	
41	Heater	Electric, superior quality	Per Unit	6	
42	Hand Wash	Lux, Palmolive (Small Bottle)	Per Unit	6	
43		Hygienically Anti-Bacterial Rose Hand Wash, Economy pack/can, 4 to 5 liter packing	Per Unit	6	
44	Hand Sanitizer	Lifebuoy, Safeguard or equivalent 200ml	"	6	
45	Insect Killer	Finis/Cobra/Power plus/ mortein	"	12	
46	Jai Namaz	Butt or equivalent, Large Size	Per Unit	6	
47	Jug	Toyo Nasic , Omroc or equivalent	"	12	
48	Keyboard	A-4 Tech, or equivalent ,(Soft Keys)	"	48	
49	Lemon Max	Medium size bottle (liquid Dish washer)	Per Unit	12	
50		(Soap),Medium Size.	Per Unit	12	
51	Lock	Superior quality, medium size	"	12	
52	Lota	Plastic, Superior Quality, white transparent	Per Unit	12	
53	Mug	Plastic made, transparent	"	12	
54	Mat	Plastic made	"	6	
55		Jute made	"	6	
56	Mouse	3 Button Optical, A4 Tech	"	48	
57	Magnet Button	For magi board, large size, packet of 12	Per Pkt.	3	
58	National Flag	Standard Size(6 x 3 feet),Cloth of Superior quality.	Per Unit	3	
59	Phenyl	Finis, 1 Litre bottle or equivalent	Per Bottle	120	
60	Polish for vehicle	Formula/auto shine/Classic	Per Unit	12	
61	Puchara	Cotton,(thread) for floor washing	Per Kg	24	
62	Pump Brush	plastic made(for waste sucking, for toilet use)	Per unit	12	
63	Soap	Lux, Large Size 75 gm	Per Cake	30	
64		Safeguard, 115 gm	Per Cake	30	
65		Tibet, Delux, 30 gm	Per Cake	144	
66	Scotch bright	Superior quality	Per Unit	24	
67	Soap Case	Pure Plastic, with cover	Per Unit	12	
68	Shaping Bag	Plastic, for dust bin	Per kg	12	
69	Tissue paper	Rose Petal, Supreme,100x2 ply	Per Box	300	
70		Tulip regular,160 sheets	Per Box	300	
71	Table Cloth, White	Cotton, superior quality	Per meter	3	
72	Table Glass	5mm	per Sq.Ft	15	
73		8 mm	per Sq.Ft	15	
74	Toilet Roll	Rose petal or equivalent,	Per Roll	200	
75	Towels	4x2 feet, medium size Colored, cotton, superior quality	Per Towel	12	
76	Tumbler	Toyo Nasic, Omroc or equivalent	Per Unit	30	
77	USB, Flash	8 GB, hp, Kingston	"	25	
78	Vim (Powder)	Small Packets, 450 gm	Per pkt	60	
79	Wall Clock	Champion or equivalent	Per Unit	12	



S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
80	Washing Powder	Ariel, Surf, excel, 45 gm	Per pkt	200	
81	Water Cooler	(12 litter), Indus, Galaxy or equivalent	Per Unit	12	
82	Wiper.	Superior quality	"	24	
83	Kettle Electric	West point, 1.2 to 1.7 litter or equivalent	"	6	
84	Scratch Remover/ Cleaner	WD 40, small bottle or equivalent	Per Bottle	3	
85	PVC Card holder and ribbon	ID card size, best quality	Per Set	60	
86	Washal	for golden cistern or equivalent	Per Unit	24	
87	Telephone set	Panasonic or equivalent with CLI	"	6	
88	Gola washal	for ICI cistern	"	24	
89	Muslim shower	Super Asia or equivalent	"	12	
90	Pvc Float valve	for golden cistern or equivalent	"	24	
91		for ICL cistern or equivalent	"	24	
92	Plastic connection	(1/2 dia+2-1) nut	Per Unit	30	
93	Internal fitting (For flushing cistern)	for ICL cistern or equivalent	Per Unit	10	
94		for golden cistern or equivalent	Per Unit	10	
95	Steel nails	size 1.5", 2"	Per Pkt	6	
96	Union	Size 1/2 inch	"	6	
97	Elbow	Size 1/2 inch	"	6	
98	CP Nozle	size(1/2 x 2) inches	"	36	
99	Cp shower	1/c rod ,Super Asia or equivalent	"	12	
100	Thread	Superior quality	Per Spool	36	
101	Mirror	size 18"x 24, 5mm with fitting	Per Unit	6	
102	Commode water tank fittings	Golden or equivalent	"	12	
103	Coupled W.C.	ICL, Super Asia or equivalent	Per Unit	5	
104	W.C. Indian type	ICL, Super Asia or equivalent	"	5	
105	Valve	1/2 inch, Brass made, superior quality.	"	5	
106		1/2 inch, with Union, Brass made, superior quality.	"	5	
107		3/4 inch, Brass made, superior quality.	"	5	
108	Water tank (Golden)	for Indian seat		6	
109		for English seat		6	
110	Kitchen Napkin	butt or equivalent ,Large Size	Per pkt	2	
111	Kitchen Roll	Rose petal or equivalent,	Per Roll	2	
112	Tea Cups with saucer	superior quality, Bone china or equivalent	Per Unit	120	
113	Tea Set	Bone China, 24 pieces, Superior quality	Per Set	2	
114	Tea Spoon	Stainless Steel, Superior Quality	Per Unit	120	
115	Tea Thermos	Made in China or equivalent 2 litters, superior quality.	Per Unit	12	
116	Knife Set	Superior quality	Per Unit	1	
117	Juicer	Superior Quality, Heavy Duty	Per Unit	1	
118	Sandwich Maker	Superior Quality, Heavy Duty	Per Unit	1	

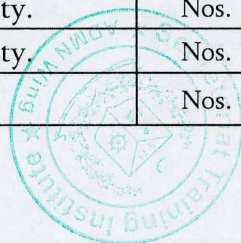


S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
119	Sugar Pot	Plastic made superior quality	Per Unit	6	
120	Salt Pot	Plastic made superior quality	Per Unit	6	
121	Tray	Large size, Melamine, superior quality	Per Unit	6	
122		Medium size, Melamine, superior quality	Per Unit	6	
123		Small size, Melamine,, superior quality	Per Unit	6	
124	Lemon Squeezer	(Stainless steel)	Per Unit	3	
125	Sieve	(stainless steel)	Per Unit	3	
126	Plates	China Clay, Large size,superior quality	Per Unit	24	
127		China Clay, Medium size, superior quality	Per Unit	24	
128		China Clay, Small size for curi, superior quality	Per Unit	24	
129		Melamine, Large size, superior quality	Per Unit	24	
130		Melamine,Medium size,superior quality	Per Unit	24	
131		Melamine,, Small size for curi, superior quality	Per Unit	24	
132	Serving spoon	Stainless steel/Melamine, for curi	Per Unit	36	
133		Stainless steel, for rice	Per Unit	36	
134	Rackets	For table tennis, superior quality	Per Unit	3	
135		For Badminton, superior quality	Per Unit	3	
136	Wickets	Superior Quality, Set, superior quality	Per Unit	1	
137	Net	For table tennis, superior quality	Per Unit	1	
138		For Badminton, superior quality	Per Unit	1	
139		For Lawn Tennis, superior quality	Per Unit	1	
140		For Volley Ball, superior quality	Per Unit	1	
141	Sticks	Misc.,sticks for Snooker,superior quality	Per Unit	6	
142	Shuttle	For badminton, Superior quality	Per Unit	12	
143	Seat Cover	for english seat	Per Unit	3	

F.No.16-1/2022 GS
GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE

LIST OF ELECTRICAL ITEMS FOR FINANCIAL YEAR 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
1	Battery	9 volt, Camelion or equivalent Rechargeable	Nos.	3	
2		9 volt, Power plus,	Nos.	3	
3	Bulb	LED, Philips, osaka, Tuff or equivalent 40 watt	Nos.	6	
4		LED, Philips, osaka, Tuff or equivalent 30 watt	Nos.	12	
5		LED, Philips, osaka, Tuff or equivalent 23 watt	Nos.	36	
6		LED, Philips, osaka, Tuff or equivalent 12 watt	Nos.	6	
7	Capacitor	Superior Quality, Pak fan , Younas fan or equivalent	Nos.	12	
8	Electric call bell with push button	wired, superior quality	Nos.	2	
9		wireless, superior quality	Nos.	2	
10	Extension Wire	Complete, superior quality (heavy duty)	Nos.	12	
11	Fan Dimmer	Superior Quality	Nos.	12	
12	Fan	Flase Ceiling Fan 2x2 feet copper winding, Pak Fan or Equivalent,	Nos.	12	
13		celling fan 56" : Pak/Royal Fan, copper winding, or equivalent.	Nos.	12	
14	LED Light	Panel Light 2x2 feet, 40 watt, Philips,Osaka or equivalent	Nos.	1	
15		Panel Light 1x1 feet, 20/40 watt, Philips,Osaka or equivalent	Nos.	5	
16		Round/circular shape for ceiling 18/20 watt Osaka or equivalent	Nos.	1	
17	Light Plug	Hero PPI or equivalent,superior quality.	Nos.	6	
18	Light Plug Box	superior quality	Nos.	3	
19	Multi Shoe	for power plug,Hero PPI or equivalent, superior quality.	Nos.	6	
20		for light plug,Hero PPI or equivalent, superior quality.	Nos.	6	
21	Network Connector	RJ-45,	Nos.	6	
22	Networking cable	cat-6, 3M or equivalent, enhanced utp cable.	Per Roll	1	
23	Piano Switch	Hero PPI or equivalent, superior quality.	Nos.	24	
24	Plastic holder with screw	Hero PPI or equivalent, superior quality.	Nos.	12	
25		for computer CPU, Superior quality	Nos.	6	



LIST OF ELECTRICAL ITEMS FOR FINANCIAL YEAR 2022-23

S. No	Name of Item(s)	Specifications	Acc. Unit	Qty. (Approx)	Unit Price With GST
26	Power Cable	three pin for computer CPU,UPS superior quality	Nos.	6	
27	Power Plug	Hero PPI,or equivalent, superior quality.	Nos.	6	
28	Power Plug Box	superior quality	Nos.	6	
29	PVC Tape	Osaka , Nito	Nos.	12	
30	PVC Wire	23.76, Zafar Cables,or equivalent Two Core	Per Roll	1	
31	Starter	Philips or equivalent S-10	Nos.	6	
32		Philips or equivalentS-2	Nos.	6	
33	Telephone Set With CLI display for intercom	Panasonic or equivalent,Superior Quality	Nos.	6	
34	Telephone Connection Box	Superior quality	Nos.	3	
35	Telephone Line Card	TIP or equivalent	Nos.	3	
36	Telephone Receiver Card	TIP or equivalent	Nos.	3	
37	Telephone Wire	Two Pair, Superior Quality, Pure cooper	Per Roll	1	
38		Ten Pair, Pure cooper, Superior Quality	"	1	
39	Three Pin Shoe	Hero PPI or equivalent, superior quality.	Nos.	6	
40		Power Shoe for AC, Hero PPI or equivalent, superior quality.	Nos.	12	
41	Tube Light	Philips(40 Watt),or equivalent	Nos.	6	
42		Philips(20 Watt),or equivalent	Nos.	6	
43		LED tube light integrated, Philips, osaka,Tuff or equivalent (20 watt)	Nos.	12	
44		LED tube light integrated, Philips, Osaka,Tuff or equivalent(40 watt)	Nos.	12	
46	Two Pin Shoe	Hero PPI or equivalent, superior quality.	Nos.	6	
48	USB Cable	For laser Jet Printers.	Nos.	3	
50	VGA Cable	Superior quality	Nos.	1	
52	Wire for Cable TV	RG-6, Superior quality	Per Roll	1	
54	Emergency Light	chargeable,Philips, Osaka or equivalent	Per Unit	1	
56	Wire/Cable	40/76, flexible, three core, pakistancables	Per Unit	1	
58	LED Light	Flood Light, osaka,50 watt, or equivalent	Per Unit	1	
60		Flood Light, osaka, 100 watt, or equivalent	Per Unit	2	
62	Circuit Breaker	6 Amp, superior quality	Per Unit	12	
64		10 Amp, superior quality	Per Unit	6	
66		20 Amp, superior quality	Per Unit	3	
68		30 Amp, superior quality	Per Unit	2	
70		60 Amp, superior quality	Per Unit	2	
72		100 Amp, superior quality	Per Unit	2	
Total Impact					

